

EPIC Information Sheet - 2012

EPIC (Employment for **P**eople from **I**mmigrant **C**ommunities) is a FREE¹ programme of Business in the Community Ireland supporting adults from EU states entitled to work in Ireland and those from non-EU states with stamp 4 to secure employment, training and education in Ireland.

EPIC provides six weeks classroom based training plus ongoing individual support -

- *Pre Employment and English for Work Training (3 weeks)* - Business English vocabulary; CV and cover letter writing techniques; telephone skills for job hunting and in the workplace; advice on how to look for a job.
- *Interview Skills Training (1 Week)* - Intensive interview preparation including different tips, skills and techniques. Each client attends a mock interview.
- *Living and Working in Ireland Training (2 weeks)* - Information sessions to increase understanding of the Irish system and promote social integration. Topics include employment rights, social welfare to work, volunteering, access to education and healthcare. IT Training is provided focusing on Word, Excel and PowerPoint.
- *Career guidance & assistance applying for jobs and training.* Each client works individually with a Training and Employment Officer (TEO) to help them find suitable work or training. This includes career guidance, CV preparation, psychometric testing & coaching for interviews.
- Social Support – advice on Social Welfare, housing, family and other issues.
- Mentoring service available.
- Advice for entrepreneurs.
- Free access to computers for online job searching.
- Certificate of Participation upon completion of the Training.

Applicants need an intermediate or higher level of English in order to take part in the course.

For more information on the programme please contact the EPIC team:

Address: EPIC Programme, 30/31 Lower O'Connell Street, Dublin 1 (opposite the GPO)
Telephone: **01 874 3840** and **01 874 3841**
E-mail: epic@bitc.ie

¹ EPIC is funded by the Office for the Promotion of Migrant Integration (formerly the Office of the Minister for Integration) under the Department of Justice and Equality and co-financed under the European Social Fund Human Capital Operational Programme 2007-2013



Ireland's EU Structural Funds
Programmes 2007 - 2013
Co-funded by the Irish Government
and the European Union



EUROPEAN SOCIAL FUND

Investing in your Future



DEPARTMENT OF JUSTICE, EQUALITY AND LAW REFORM
AN ROINN DLI AGUS CIRT, COMHIONANNAIS AGUS ATICHOIRITHE DLI



Excellence Through People